

**MINUTES
THE CITY OF PINEY POINT VILLAGE
REGULAR COUNCIL MEETING
MONDAY, NOVEMBER 23, 2015**

THE CITY COUNCIL OF THE CITY OF PINEY POINT VILLAGE MET IN A REGULAR MEETING ON MONDAY, NOVEMBER 23, 2015 AT 6:30 P.M. AT CITY HALL, LOCATED AT 7676 WOODWAY, SUITE 300, HOUSTON, TEXAS, TO DISCUSS THE AGENDA ITEMS LISTED BELOW.

MEMBERS PRESENT: Dale Dodds, Henry Kollenberg, Mayor Butler, John Ebeling, Joel Bender, and Brian Thompson

CITY STAFF: Ben Griffin, City Administrator; Maggie Carty, City Secretary; Annette Arriaga, Director of Planning, Development, & Permits; David Olson with Olson & Olson; John Peterson and Joe Moore with HDR Engineering.

DECLARATION OF QUORUM AND CALL TO ORDER

CITIZENS WISHING TO ADDRESS COUNCIL

- 1. Discuss and take possible action on the Memorial Villages Police Department monthly report.**
Assistant Police Chief Schultz updated Council on the monthly activities of the department. He addressed staffing shortages and the ongoing CAPERS software training.
- 2. Discuss and take possible action on the Village Fire Department monthly report.**
Mr. Zeb Nash, Commissioner, updated Council on the monthly activities of the department. He addressed staffing issues and the Commission's plans to order a 100 ft ladder truck. In addition, he informed Council the department will ask to keep any 2015 budget surplus to offset health insurance cost increases and to have funds available at the beginning of the year for capital projects.
- 3. Discuss and take possible action on the City Administrator's monthly report, including but not limited to:**

 - **October 2015 Financials**
 - **Health Insurance Renewal**

Ben Griffin, City Administrator, briefly reviewed the October financials. He informed Council that there will be a 5% increase in the annual health insurance renewal. This increase fits within the budget.
- 5. Discuss and take possible action on Resolution 2015.11.23 casting a ballot for Ed Heathcott to the Board of Directors of the Harris County Appraisal District.**
Councilman Kollenberg made a motion to approve Resolution 2015.11.23 casting a ballot for Ed Heathcott to the Board of Directors of the Harris County Appraisal District. Councilman Bender seconded the motion and it passed unanimously.

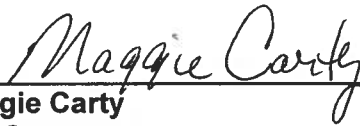
- 6. Discuss and take possible action regarding the ordinance changes considered at the November 19, 2015 Planning & Zoning Commission Meeting.**
Vincent Marino, Chairman of Planning & Zoning, updated Council and reviewed recommendations for ordinance changes. The notice process was discussed relating to any change of a zoning ordinance. A public hearing by the P&Z Commission would be required followed by a recommendation to City Council. A Notice of Possible City Council Quorum will also be posted before the P&Z public hearing. No action was taken.
- 7. Discuss and take possible action on Memorial Dr. / S. Piney Point project update including signage options and Interlocal Agreement with Bunker Hill.**
Ben Griffin informed Council that Bunker Hill will not put in a right-hand turn lane because the traffic study did not support the cost. Bunker Hill is asking Council to consider an alternative plan to widen the lane by 18" to help with traffic flow. They will also lower a 36" pipe which would require a waterline adjustment. Bunker Hill will pay for the cost of these changes. An Interlocal agreement was discussed as well as a change order to the project contract. No action was taken.
- 8. Discuss and take possible action on the City Engineer's monthly report.**
Joe Moore, City Engineer briefly reviewed ongoing projects. The upcoming Public Information Meeting on December 10th was discussed. A notice of possible quorum will be posted before the public meeting. The City Engineers will work with the Memorial Water Authority regarding homes that have connected their drainage to the sewer system.
- 9. Discuss and take possible action on the N. Piney Point Road Scope of Work, asphalt roadway, concrete curb and gutter, etc.**
Councilman Dodds discussed calling a referendum to vote on the sale of bonds to raise funds for the more expensive project option, which is lowering N. Piney Point Road. Council asked HDR to provide a complete cost versus benefits report in January. Council will vote at the January meeting.
- 10. Discuss and take possible action on a report of the site surveys of reported flooded residences.**
Joe Moore reported to Council that the City Engineers are meeting with some of the residents on Arrowwood. HDR will finalize a report for the next council meeting in January.
- 4. Discuss and take possible action on a date for the December Regular Council Meeting.**
Mayor Butler called a Special Meeting on December 21, 2015. The Regular Council Meeting on December 28, 2015 was canceled.
- 11. Discuss and take possible action on the minutes of the October 26, 2015 Regular Meeting.**
Councilman Kollenberg made a motion to approve the minutes of the October 26, 2015 council meeting. Councilman Bender seconded the motion and it passed unanimously.
- 12. Discuss and take possible action on any future agenda items.**
No action was taken.

13. **EXECUTIVE SESSION:** The City Council will adjourn into closed executive session pursuant to Section 551.071 of the Texas Government Code (CONSULTATION WITH ATTORNEY), specifically regarding pending litigation; and pursuant to Section 551.072 of the Texas Government Code (DELIBERATION ABOUT REAL PROPERTY), specifically to deliberate the purchase, exchange, lease or value of real property; and Section 551.074 (PERSONNEL), specifically regarding discussion of annual performance evaluations for City employees.
Council adjourned into Executive Session at 7:58 p.m.
14. **Action outside of Executive Session, if any.**
Council reconvened in open session at 8:30 p.m. No action was taken.
15. **Adjourn**
Councilman Bender made a motion to adjourn. Councilman Dodds seconded the motion and the meeting adjourned.

PASSED AND APPROVED this 25th day of January, 2016.



F. Lee Butler
Mayor



Maggie Carty
City Secretary

